



ANNUAL REPORT

2019-2020



CONTENTS



FPANZ Overview	3
FPANZ National Council for 2019–2020	4
Attendance Record for 2019–2020	5
A Message from our National President	6-7
A Message from our Chief Executive Officer	8-9
FPANZ Functions & Departments	10
Special Interest Groups	11
Special Interest Groups Annual Reports	12-14
Entity Snapshot	15
Finance Report	16

FINANCIAL STATEMENTS

For the year ended 30 June 2020	17-29
– Entity Information	18-19
– Statement of Service Performance	20
– Statement of Financial Performance	21
– Statement of Financial Position	22
– Statement of Cash Flows	23
– Statement of Accounting Policies	24
– Notes to the Performance Report	25-27
– Independent Auditor’s Report	28-29
FPANZ Draft Calendar 2021	30
FPANZ Membership 2020–2021	31
FPANZ Members 2019–2020	32-33
FireNZ 2020	34-38

Fire Protection Association New Zealand

OVERVIEW

Our Vision

Be the voice of the fire protection community and continually expand professional expertise to minimise the impact of fire in New Zealand.

Our Mission

To work with our members, government and wider community for continuous improvement in regulations, standards, education, awareness, products and services for the protection of life, property and the environment from fire.

Our Values

- › The highest levels of competence, practice and integrity
- › Independence: free of bias and favouritism
- › Being ethical, transparent and honest



FPANZ has been representing the fire protection industry in New Zealand since 1975 to promote the protection of people, property and the environment by advancing fire prevention and protection techniques.

NATIONAL COUNCIL

for 2019–2020



Chief Executive Officer:	Scott Lawson
President:	Chris Mak
Immediate Past President:	Keith Blind

ELECTED MEMBERS REPRESENTATIVES

Bryce Donaldson	Argus
David Prosser	Lifetime Member
Jake Symes	Hilti
George McGoram	Fire Systems Maintenance
Nicky Marshall	Protech Design
Kris Tocker	Ultra Fire

CHAIRS, SPECIAL INTEREST GROUPS

Justin McEntyre	Passive Fire Protection SIG Chair
Llewellyn Mudrovic (Mud)	Contractors SIG Chair
Phil Jackson	Evacuation Consultants SIG Chair
Steve Smith	HOFFE SIG Chair
TBA	Inspectorate SIG Chair

ASSOCIATED INDUSTRY GROUP REPRESENTATIVES

Louise Rutter	Competenz
Ed Claridge	Institution of Fire Engineers NZ Branch
Peter Gallagher	Fire and Emergency New Zealand
Daryn Glasgow	Society of Fire Protection Engineers (NZ Chapter)
Rob Fenton	New Zealand Fire Equipment Manufacturers' Association

BOARD MEMBERS

President:	Chris Mak
Immediate Past President:	Keith Blind
Appointments:	Rob Fenton
	David Prosser
	Paul Ryan
	Bryce Donaldson
	Samantha McNaughton

ATTENDANCE RECORD

for FPANZ Board/Council Representatives for 2020

BOARD			18/7/19	26/9/19	28/11/19	13/2/20	26/3/20	27/4/20	28/5/20	5/6/20
Chris Mak	President	CHAIRPERSON	✓	✓	✓	A	✓	✓	✓	✓
Elaine Christy	FPANZ	NOTETAKER	✓	✓	✓	✓	✓	✓	✓	✓
Scott Lawson	FPANZ		✓	✓	✓	✓	✓	✓	✓	✓
Bryce Donaldson	Argus		✓	✓	✓	✓	✓	✓	✓	A
David Prosser	Lifetime Member		✓	✓	✓	✓	✓	✓	✓	✓
Keith Blind	IceFire		✓	✓	✓	✓	✓	✓	✓	A
Paul Ryan	Ryanfire		✓	✓	✓	✓	✓	✓	✓	✓
Rob Fenton	Pertronic Industries		✓	✓	✓	✓	A	✓	✓	✓
Samantha McNaughton	Competenz		✓	✓	✓	✓	✓	✓	✓	A

COUNCIL			18/7/19	26/9/19	28/11/19	13/2/20	26/3/20	27/4/20	14/5/20
Scott Lawson	FPANZ	CHAIRPERSON	✓	✓	✓	✓	POSTPONED	POSTPONED	✓
Elaine Christy	FPANZ	NOTETAKER	✓	✓	✓	✓			✓
Bryce Donaldson	Argus Fire		✓	✓	✓	✓			A
Chris Mak	Aon		✓	✓	✓	✓			✓
Daryn Glasgow	SFPE			✓	✓	✓			✓
David Prosser	Lifetime member		✓	✓	✓	✓			✓
David Sharp	NZFEMA		A	✓	R	R			R
Ed Claridge	IFE New Zealand		A	✓	✓	✓			A
George McGoram	Fire System Maintenance		A	A	✓	✓			✓
Jake Symes	Hilti		✓	✓	✓	✓			✓
Justin McEntyre	Passive SIG Chair				✓	✓			✓
Keith Blind	IceFire		A	A	A				
Kris Tocker	Ultra Fire		A	A	✓	✓			✓
Llewellyn Mudrovcic	Contractors SIG Chair		✓	A	A	✓			A
Louise Rutter (Apiata)	Competenz		S	✓	A	✓			✓
Nicky Marshall	Protec Design		✓	✓	✓	✓			✓
Paul Ryan	Ryanfire		✓	✓	✓	✓			✓
Phil Jackson	EVAC SIG Chair		A	A	✓	✓			✓
Rob Fenton	NZFEMA		✓	✓	✓	✓			✓
Peter Gallagher	FENZ		✓	✓	✓	✓			✓
Steve Smith	HOFFE SIG Chair		A	✓	✓	✓	✓		
Tony Carline	Inspectorate SIG Chair		A	✓	A	N/A	N/A		

Key	
Present	✓
Stand in sent	S
Apologies	A
Resigned	R

A message from our National President



What an extraordinary year to report on, with the world and the New Zealand economy, communities and businesses all profoundly affected by a coronavirus.

The Association remains New Zealand's peak body for fire safety. We are the voice of the Fire Protection community and provide information, services and education to the fire protection industry and the community at large.

Most importantly, from a governance perspective, I am pleased to report that the the Fire Protection Association New Zealand Inc (the Association) is in a sound financial and operational position and will continue to remain so for the foreseeable future. The prudent management brought to the Association by the current board and management team has delivered costs savings, efficiencies, diversification of revenue streams and financial surpluses over the past few years, which has helped the Association to weather storms such as these. Nonetheless our revenue streams have been somewhat impacted in the last quarter of the financial year 2019/2020 and also, prospectively, for the 2020/2021 financial year.

Covid-19 has also had a significant impact on our operations, including the need to cancel the Fire New Zealand Conference in the 2020/2021 year as well as delays in delivering our "Getting it Right Seminar" series. Unfortunately, this has further impacted our revenue streams in both financial years.

During the Covid Level 4 lockdown, the Association's management and board members spent many hours on Zoom calls with government officials. We worked to ensure we were providing accurate guidance to the industry as to what government considered essential work. The Association aimed at providing ethically correct advice, not only protecting the public from the impact of fire but balancing this with the need to ensure that the public were protected from Covid. We generally received very good support, however, were disappointed that several organisations placed an emphasis on revenue over public health - a non-member company attempted to convince us that servicing extinguishers in a closed factory was "essential".

During this lockdown period, we also engaged with government officials regarding MBIE's guidance as to what work could be carried out to specified systems without requiring a building consent. We made positive gains in expanding the scope of such work, where the consent process added cost with little, if any, value. Following on from this, we are presently working with territorial authorities to develop a system for approving exemptions from consent, to allow a wider scope of work on fire systems to be carried out without the additional consent burden.

The Association has been particularly active in standards development during the 2019/2020 financial year. A revised sprinkler standard was published and have assisted in commencing development of a draft fire alarm standard. Interestingly, much of the work on the alarm standard was carried out during the Covid lockdowns and was largely carried out over video conferencing. In the coming year, we will be involved in a significant revision of the hydrant standard and will be progressing the development of a model to fund the fire extinguisher standard rewrite, which is overdue.

The Association has also been involved in the development of various Codes of Practice, in conjunction with our sister organisations, including the Institution of Fire Engineers New Zealand, the Fire Equipment Manufacturers' Association and the Society of Fire Protection Engineers New Zealand. During this period, we published the Code of Practice for the Specification and Application of Intumescent Coatings for the Fire Protection of Structural Steel and expect to publish a Code of Practice on Integrated Systems in the coming year.

Government is redesigning the way that trades are trained and are progressing with their plans to reform the polytechnic sector. We have decided to maintain our relationship with Competenz, rather than aligning with the building sector as we did not want to see our speciality trades lost in the electrical or plumbing sectors. On this note, it was very pleasing to see our success in lobbying to have the fire qualifications included in the Fees Free program. When this was initially announced,

the fire qualifications were not included in this program so this was an excellent achievement by our CEO, which will assist our members and the industry.

The Association has continued to evolve over the 25 years I have been involved. It is no longer purely an Association for sprinkler, alarm and extinguisher contractors but now has true diversity with membership from the passive fire sectors, fire engineering communities and a great working relationship with Fire and Emergency NZ, MBIE, Competenz, IFE and SFPE. One of the positive outcomes of recent events is that the use of technology has become much more prevalent and we will be using video platforms more going forward, to facilitate wider engagement with our members, particularly those outside the main metropolitan centres.

In closing, I would like to acknowledge the achievements and the work done by the CEO, Scott Lawson, and our Finance and Commercial Manager, Elaine Christy, particularly in addressing the Covid related challenges. I would also like to thank our membership for their continued support and look forward to a successful, and hopefully less extraordinary, 2020/2021 year.

Chris Mak
President, FPANZ (2020)

A message from our Chief Executive Officer



Welcome to the Fire Protection Association of New Zealand (FPANZ) annual report. Let's address the elephant in the room before we get too far into my report, yes COVID-19.

As I reflect on the association's financial year, which started on 1 July 2019, it's fair to say we could not have predicted the events of the 2020 calendar year and how they would impact the world.

To clarify, in terms of this report, the impacts of the COVID-19 pandemic are mainly confined to the last quarter (March–June 2020) of the association's financial year. However, as for most businesses, the effects of the pandemic will be felt over multiple financial years. While it's easy to focus solely on the financial impact of this situation, the pandemic has significantly affected the association's ability to carry out its daily business in myriad ways. Luckily, we had already been moving to a model that saw more virtual meetings so as to more actively include our diverse membership and the range of geographical locations in which they work and live.

However, given the environment in which we found ourselves at the end of our financial year, I am pleased to report that the association is in good order despite these significant and unplanned global events. We are in a strong financial position, and the recent changes to how we operate mean we are well placed to weather the effects of the pandemic and continue to support our members.

COVID-19 Response

When lockdown was announced, all but essential workers were sent home. Therein lay the first problem for the association: what defines essential? Of course, everyone had an opinion, but we needed to work with the facts available from various government agencies. This began many long days for us as we set about separating fact from fiction and seeking support and information on behalf of our members. We held daily meetings with the Ministry of Business, Innovation and Employment (MBIE), working on protocols and definitions and formulating support to ensure our members were updated as quickly as possible and supported with the latest information and advice so they in turn could

support their workforce and clients. We were emailing members daily and producing position statements that supported our members. We received very positive responses from members on this continual communication during the first weeks of the pandemic. The COVID-19 position statements were updated for each level, and they remain the best source of information should we find ourselves moving between the government's COVID-19 response levels in the future. Just a reminder: these can be found on our website <http://www.fireprotection.org.nz/online-resources/position-statements>

Standards Development

Standards are the foundation of the fire protection industry in New Zealand. As such, we need to continue to ensure we maintain these documents alongside other industry stakeholders. So, it is really pleasing to report that, in this financial year, we have—for the first time in the association's history—had contracts in place for the development of four of these standards.

- › **NZS 4541:2020 Automatic Fire Sprinkler Systems** was completed during the year and published in May 2020. We managed to deliver some training seminars in Wellington, Rotorua, and Auckland on the latest revision and its changes before we entered lockdown. The remainder of the programme will be delivered in the tail end of the 2020 calendar year.
- › **NZS 4512 Fire Detection and Alarm Systems in Buildings** and **NZS 4514 Interconnected Smoke Alarms for Houses** were the next cabs off the rank. These standards had not been updated since 2010 so were well overdue for revision and updating.
- › **NZS 4510:2008 Fire Hydrant Systems for Buildings** also successfully completed project scoping, and we signed a contract to commence the project to update this document.
- › **NZS 4503:2005 Hand Operated Fire-Fighting Equipment:** We have also been working with the Hand Operated Fire-Fighting Equipment (HOFFE) group on the possibility of an upgrade to this standard, and this project will be carried

over into the next financial year. Clearly, the association has put considerable effort into standards and will continue to do so as these underpin the industry we support.

Notably, we also managed to get industry buy-in to a new levy system to ensure a funding model was in place via the Fire Protection Charitable Trust that we helped form last financial year.

Codes of Practice

We have also been working on the production of specific codes of practice (CoPs), as these are important for specific specialised parts of the industry that don't have dedicated standards to refer to. These CoPs are developed in the same way as standards, with a committee of subject matter experts and key stakeholders. During this financial year, we have continued the development of two of these documents. The Specification and Application of Intumescent Coatings for the Fire Protection of Structural Steel has involved a very dedicated group that has produced a great document. The Integrated Building Systems CoP is in development. These will join the existing CoPs that are already published on our website:

<http://www.fireprotection.org.nz/online-resources/fpa-codes-of-practice>

Industry Qualifications

We have continued to focus on our relationship with Competenz and to ensure that our industry will be well represented once the Reform of Vocational Education (RoVE) has been completed. As with many of these things, the real work goes on in the background on behalf of our members to ensure that we are included or consulted with during such significant change. We have had a strong voice from the moment the government announced RoVE. During this process, we even successfully developed a new qualification for the Passive sector. The New Zealand Certificate in Passive Fire Protection Installation, Level 3, was developed for our Passive members and fits nicely into the existing framework of qualifications for our industry. It is important to note that, although FPANZ is not a training organisation, as this is a specific function we are not equipped for, we are instrumental in the development of qualifications under the reforms as well as where and how these qualifications can be delivered, and we work with the delivery providers on behalf of our members. Qualifications are also an important part of the association's intention to have fire protection become a registered trade.

It is important to note that we have also successfully lobbied for all of the fire protection qualifications to be included in the Fees Free scheme under the Targeted Training and Apprenticeships Fund (TTAF) as part of the government's COVID response plan.

Passive Fire Protection

The Passive fire protection sector has been very active within the association and has continued to grow in this financial year, with several additional milestones achieved. Justin will cover these in more detail in his SIG Chair update on page 12. However, I wanted to point out that, following on from the solid progress made under the chairmanship of Paul Ryan, Justin has continued the momentum of this group, with some solid work started and some existing projects completed during this financial year.

In Closing

Given the challenging nature of the year, I am pleased to once again point out that we are financially secure, which was validated by another successful independent audit of our accounts. We have been prudent in the planning for our current financial year and are doing everything possible to mitigate the risks that the pandemic is imposing on us all. Our aim is to ensure we continue to focus on what's important for industry and to allow our members to focus on their business and clients, knowing they have a strong voice advocating on their behalf.

I thank all our members, and we look forward to continuing working on your behalf and for the betterment of our industry during what will likely be another challenging year ahead.

Scott Lawson,
Chief Executive Officer, FPANZ

FUNCTIONS & DEPARTMENTS

The Fire Protection Association plays a pivotal role in providing advice and information on all aspects of fire protection and safety topics through a range of services to the industry, FPANZ members and the wider community.

Training and Seminars

FPANZ liaises with a number of training organisations, manufacturers, suppliers and industry specialists both in New Zealand and globally to bring training and development seminars to its members.

Industry Communications

FPANZ Communications Department is responsible for producing the monthly FPANZ Member Newsletter along with one FireNZ Industry Magazine per year. The Communications Department also oversees development and delivery of all FPANZ external communications, including media releases and important announcements and is also responsible for the ongoing enhancement of the FPANZ website www.fpanz.org, as well as related sites and social media channels.

FPANZ Events

The FPANZ Events Department aims to educate industry members and the broader community by delivering current information on all matters relevant to the fire protection industry and related industries. FPANZ events cover a wide range of industry related topics and feature highly engaging speakers to enable attendees to stay up-to-date and meet continuous professional development requirements.

These events include an annual national conference “**FireNZ**” with FPA, SFPE and IFE seminars that provide ideal forums to meet and socialise with industry members and key stakeholders.

For FireNZ 2019, “**The Future of Fire Protection**” was the key theme. It proved to be a successful event, held in the Vodafone Events Centre in Auckland, with over 280 delegates and some 150 exhibitors, drawing good support from those who have a keen interest in fire protection.

With the continued support from FPA Members IFE & SFPE, we see a bright future for the event in 2021 at the Rotorua Convention Centre.

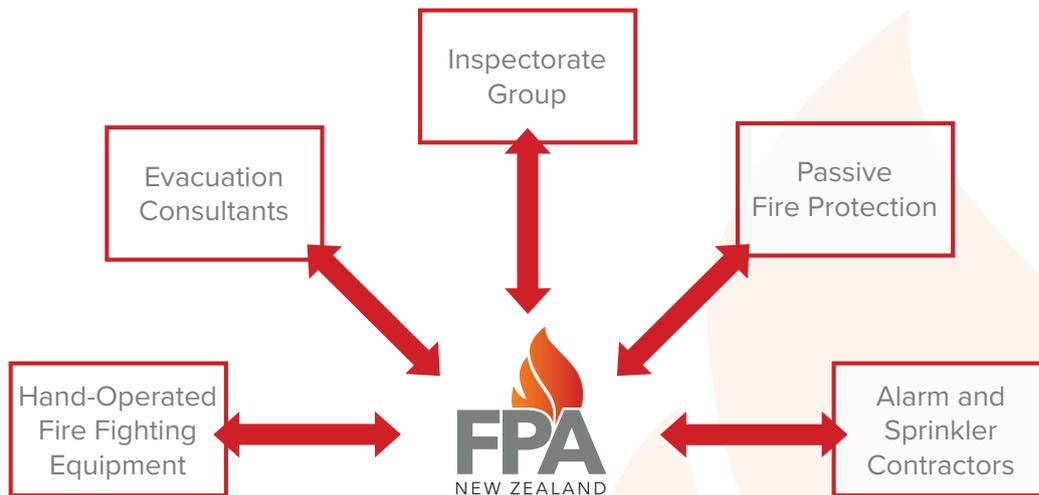
SIGs

Special Interest Groups

FPANZ has the following special interest groups (SIGs):

- › Alarm and Sprinkler Contractors Group
- › Passive Fire Protection Group
- › Evacuation Consultants Group
- › Hand Operated Fire Fighting Equipment Group
- › Inspectorate Group

Membership of these groups is open to Individual, Corporate and Organisation members who are able to demonstrate a professional connection to the work of the particular group. Their purpose is to provide a forum for members to raise issues and concerns to bring together FPANZ members with allied interests, keeping them up to date and improving the flow of industry-specific information to and from members. They are also a mechanism for instigating projects (e.g. position papers, codes of practice) relevant to their specific spheres of interest.



The following SIG updates represent the opinions and views of the SIG Chairs and do not necessarily reflect the official position of the Fire Protection Association.

Passive Fire Protection SIG Report

It is fair to say that 2020 has accelerated all of our adoption of Zoom/ Video conference meetings, which sadly has meant less face-time, but in a way it has meant we've had more connectivity and involvement from around the countryside (and Australia) than what we've previously had. This has been noticeable with more members getting involved in meetings and working groups, and I would like to thank everyone who has contributed to the SIG this year.

We started this year in a strong and ambitious position off the good work that the SIG and previous Chair had done. A key goal of mine was to maintain the momentum that we had within the SIG.

Key outcomes that we have achieved this year are:

- 1) **Position Statements 1, 2 & 4** – completed and released to market.
- 2) **Intumescent Coatings Design and Application Code of Practice**
– completed and released to market.
- 3) **NZQA Level 3 Passive Installers Qualification**
– pushed & supported including >160 new trainees enlisted:
 - › Noting also the work by Scott Lawson and FPANZ to lobby MBIE to include this qualification in the Government training fund under the Fees Free framework.

4) **Passive Products Register**

- › Release of Version 4.4
- › Planning and development of generation two online and filterable version – aiming for release 2021.

5) **Fire & Smoke Stopping Code of Practice** – Established Working Group and commenced development including agreement with ASFP for use of their similar document.

Heading into 2021, I'm excited to keep pushing ahead with the current actions, as well as continuing to support the market and wider industry with quality impartial technical support.

It is important that in everything we do as a SIG, we aim to continually improve the industry and ensure we are viewed as a highly credible industry and trade.

Thank you again for all the support. I'm looking forward to 2021 where I'm hoping we are able to see more of each other, including travelling around the country with Road Shows and the FireNZ conference again.



Justin McEntyre

Passive Fire Protection SIG Chair 2020

Hand Operated Fire Fighting Equipment (HOFFE) SIG Report

As for most companies and groups, it has been a very disjointed year for our members, where a crystal ball would have been helpful and where only a few of our scheduled meetings were able to be held. We have however been able to move forward on a couple of items, which are as follows:

Position Statement

This was agreed to by the HOFFE Group and presented to Council, with help from Nicky Marshall and David Prosser. It also references statements from FENZ including the information gained from the "Research Project" which our members participated in, and FPANZ have obtained permission to use. The addition of the links to various websites is also a valuable search tool for all users.

Service COP

The Service COP was agreed to by the service company members who regularly attend our HOFFE group meetings, but to add credibility we are also seeking wider FPA member service company agreement then it can be said to better represent our industry. It has also been noted that as a "Code of Practice" the document becomes easier to control, edit and update as and when required.

NZS 4503 Review

As the HOFFE industry's base document (which has not been reviewed in 15 years) this is an important review with wider implications, particularly if it is not seen to be an actively used document (use it or lose it scenario). For this review we are hopeful to get some funding organized to kick things off as well as an agreed means to provide an ongoing revenue stream which will not only help with this project but also may help to futureproof the HOFFE industry as well as related groups such as insurers. An unscheduled meeting was also organized to help make the arrangements needed to kick start this project.

Commerce Commission

Another important step forward for our industry, I believe, was the prosecution in court of a repeat offending company called "Aero Fire" by the Commerce Commission. For over 15 years we as FPA members have actively been providing information, incident reports and updates to the NZ Police and other bodies, even participating in an article on "Fair Go" in an effort to get some action on behalf of public, our clients and industry. While this is pleasing and the most action we have seen happen so far it hasn't solved the problem. That said we also know that once again the Commerce Commission will continue to monitor the situation. It is also worth noting that a reference document that was used in this successful prosecution was NZS 4503:2005 and the judgement included an acknowledgement of the importance of having the appropriate fire extinguishers, maintaining their fire safety equipment and of using accredited, qualified fire equipment contractors who are also members of a professional industry body such as the Fire Protection Association New Zealand (FPANZ).

Fees Free

It has been pleasing to hear that our HOFFE sector of the industry is well represented in those who are enrolling with Competenz to take advantage of the free fees initiative. Upskilling the industry is a great idea that can only benefit both the public and our industry. This is particularly important as we all know there is change ahead for this organization, which tends to be unsettling.

Our group has seen more interest since the NZS 4503 review was announced. Getting people to turn up or dial into meetings in the longer term will be the real test. After the way this year went next year will be interesting.



Steve Smith
HOFFE SIG Chair 2020

Evacuation Consultants SIG Report

This year, we have started to see the impact of the revised evacuation regulations within the industry. The Fire and Emergency evacuation regulations 2018 have begun to affect the way buildings are designed, including an increased focus on evacuation at design stage and consideration as to how the building may continue to operate as it moves through its life cycle.

We have noticed growing interaction from engineers, FENZ, evacuation consultants and key stakeholders, as well as an interest from developers and project managers to further their understanding of the legal requirements and the practical implications that the building design has for operational use.

Since early 2020, the Covid-19 pandemic has been causing significant disruption globally. From a business perspective, the evacuation industry has been heavily impacted. That impact has been

significant enough, that an amendment was made to the Fire and Emergency Evacuation Regulations 2018. This meant that FENZ only required drills to be completed on a voluntary basis whilst the pandemic notice was in place. Many agencies decided to maintain their fire evacuation schemes via training for their teams, to ensure their knowledge remained current and to meet internal audit requirements.

Next year we are likely to see an increase in the amount of data collected from evacuation drills to better understand human behaviour and movement times of those requiring assistance. The evacuation SIG will continue to work with key agencies to help improve the way we evacuate all persons from buildings.



Phil Jackson
Evacuation Consultants SIG Chair 2020

ENTITY SNAPSHOT

Below are our top picks from the Association's main outcomes over the 2019 -2020 Financial Year

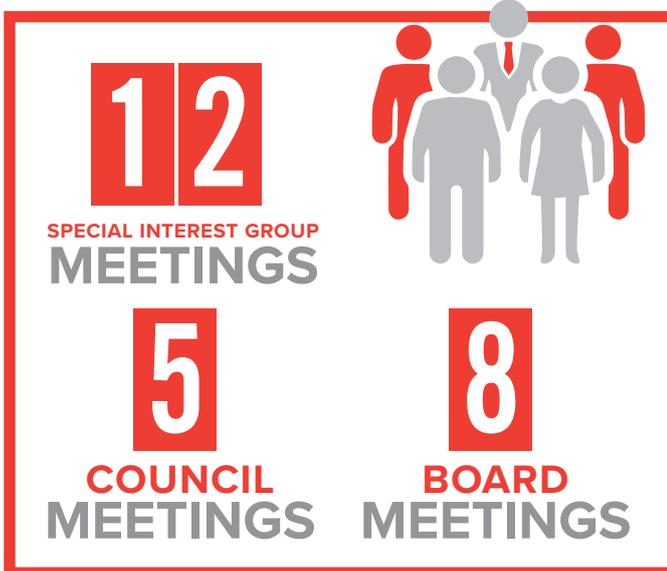


NEW MEMBERS

PRODUCT REGISTERS



1 NEW 6 UPDATES



INDUSTRY CODES OF PRACTICE



1 RELEASED

1 IN DEVELOPMENT



INDUSTRY NEWSLETTERS PRODUCED



FINANCE REPORT

For the year ended 30 June 2020

The past year has been an interesting one for the association, as indeed it has been for our members and New Zealand in general. Fortunately, due to timing, our business activities were not impacted to any great degree until the last quarter of the financial year, and the surplus for the 2019/2020 year was not materially affected, however the year to come may see a substantial change to this position with the cancellation of the FireNZ conference in September 2020.

The transition to banking with BNZ is now complete, allowing the relevant board members greater ease of use and visibility. The ability to manage term deposits within our account structure has increased our interest revenue substantially, although due to the longer-term nature of the investments this is not fully realised in this financial year.

We are pleased to report that once again we have had no debt to write off, and our collection rate is closely managed to ensure that our cashflow is unaffected. The financial accounts show several notable differences to last year's figures, however. The Current Accounts show a substantially lower balance, however this is due to the investment of funds in term deposits in the past year, and the Prepayments, Accounts Receivable and Income in Advance figures have changed considerably due to the cancellation of the 2020 FireNZ Conference. As at financial year end (30th June) we would ordinarily have invoiced, collected and paid out significant amounts relating to the FireNZ conference.

Unfortunately, we made a tough call to make redundant our administration assistant Vicki Alach who joined FPANZ in mid-2018. The cancellation of our annual conference in September 2020 and the subsequent efforts to minimise and

control expenditure meant that the position was deemed untenable for the foreseeable future and the decision was taken to reduce staffing. We were very sorry to see Vicki go and wish her well in her future endeavours.



The external audit of our Financial Statements for the year ended 30 June 2020 was completed by Crowe, this being the fourth year that they have been engaged. Their familiarity with our systems and processes means that this is a much less onerous exercise and we are pleased to report that the Auditor's Report was once again extremely positive.

FPANZ produced another strong surplus for the year of \$135,019. This was 6% up on the surplus of \$127,214 for the year ended 30 June 2019, which was a pleasing result for the year.

The financial position of the Association continues to strengthen, although this has been influenced by the aforementioned impact of the cancellation of the annual conference. The Working Capital (i.e. Current Assets less Current Liabilities) increased substantially from \$452,110 in 2019 to \$584,289 in 2020. Accumulated funds have increased also from \$464,956 to \$599,973, enabling us to strategically plan how best to assist our members with their challenges to be faced in the coming financial year or two.

Elaine Christy

*Finance & Commercial Manager
Fire Protection Association New Zealand*

PERFORMANCE REPORT

For the year ended 30 June 2020

Embedded in this document is a scanned copy of the original audited performance report.

Non-Financial Information:

Entity Information 18-19

Statement of Service Performance 20

Financial Information:

Statement of Financial Performance 21

Statement of Financial Position 22

Statement of Cash Flows 23

Statement of Accounting Policies 24

Notes to the Performance Report 25-27

Audit Report 28-29

ENTITY INFORMATION

For the year ended 30 June 2020

FIRE PROTECTION ASSOCIATION (NEW ZEALAND) INCORPORATED

Entity Information

For the year ended
30 June 2020

Legal Name of Entity:	Fire Protection Association (New Zealand) Incorporated	
Other Name of Entity (if any):	FPANZ	
Type of Entity and Legal Basis (if any):	Incorporated society with charitable status	
Registration Numbers:	Incorporated society number:	217737
	Charity number:	CC40498

Entity's Purpose or Mission:

- (a) To promote interest in fire prevention, fire safety and fire protection, and to seek co-operation of its Members, clients, associates and the public in supporting safeguards against loss of life and property by fire;
- (b) To promote and participate in the development and revision of Standards, New Zealand Building Codes, Codes of Practice and technical bulletins and such like in the interests of Fire Protection and its Members;
- (c) To participate in any matters of legislation and regulation by Government and Territorial Authorities applicable to Fire Protection;
- (d) To encourage educational programmes in Fire Protection in teaching institutions and/or from recognised overseas sources and/or by the promotion of training programmes recognised by the New Zealand Qualifications Authority;
- (e) To assist persons who desire to obtain education, qualification or training in Fire Protection, and to support the use of a suitable industry training organisation;
- (f) To encourage the observance of acceptable standards and quality in Fire Protection and to encourage sound and ethical practice in the protection of life and property;
- (g) To distribute amongst Members information to assist in the promotion of Fire Protection, to publish relevant information as a service for Members, and to cause Members to disseminate that information among interested partners;
- (h) To co-operate with Territorial Authorities, the New Zealand Fire Service, and insurers, those with design or architectural and engineering interests, Standards Association and those who have a common interest in Fire Protection;
- (i) To encourage a Code of Ethics and good business practice among its Members;
- (j) To promote and encourage the acceptance of the Association and to obtain financial support for the furthering of aims and interests of the Association and its Members;
- (k) To do anything necessary or helpful to these purposes.

Entity Structure:

FPANZ is a not-for-profit incorporated society that is governed by a constitution and Board of Directors with its national head office based in Auckland. The operating structure of FPANZ has a constitution as the framework and is based on three tiers of governance.

The three tiers of governance over the affairs of the Association are as follows:

- (a) A Management Board ("Board")
- (b) A National Council ("Council")
- (c) Special Interest Groups ("Special Interest Groups")

The Association is represented across New Zealand by Special Interest Groups made up of active members from within the fire industry. Central to our vision is a focus on advocacy in order to influence change and deliver improved fire safety outcomes for the community.



ENTITY INFORMATION

For the year ended 30 June 2020

FIRE PROTECTION ASSOCIATION (NEW ZEALAND) INCORPORATED

Entity Information

For the year ended
30 June 2020

Main Sources of the Entity's Cash and Resources:

- Subscriptions/membership subs
- Certification programmes
- Fire Alarm Product Registers
- Training services and seminars
- Annual conference and trade show

Entity's Reliance on Volunteers and Donated Goods or Services:

The Association relies on members donating time in the capacity of the Board of Directors, Council and SIG Chair. Some members also provide their own travel to national meetings. There is also sponsorship of the annual conference with Partners from IFE and SPFE donating staff to assist with the running of the conference.

Contact details

Physical Address:	Unit B4, 34 Triton Drive, Rosedale Auckland
Postal Address:	Private Box 302-372, North Harbour 0751
Phone:	Phone: +64 9 414 4450
Email/Website:	www.fpanz.org



STATEMENT OF

SERVICE PERFORMANCE

"What did we do?", "When did we do it?"

For the year ended 30 June 2020

FIRE PROTECTION ASSOCIATION (NEW ZEALAND) INCORPORATED

Statement of Service Performance

*"What did we do?", When did we do it?"*For the year ended
30 June 2020

Description of the Entity's Outcomes:

- To act as the voice of the Fire Protection Industry and members
- Management of Industry objectives as approved by the board
- Coordination of seminars and training
- Development & updating of fire industry Standards
- Management of Fire Alarm Equipment register
- Management of annual conference and trade show
- Facilitating industry development and communication via SIG's (Special Interest Groups)
- Development of Industry CoP's (Codes of Practice)
- Improve communication between industry and engineers, government and public

Description and Quantification of the Entity's Outputs:	Actual	Budget	Actual
	This Year	This Year	Last Year
Communications:			
Produce Monthly industry newsletter	11	11	11
Special Interest Group meetings	12	20	22
Council Meetings	5	6	6
Board meetings	8	6	6
Other Outputs:			
Certification of Sprinkler contractors	29	19	30
Certification of EVAC consultants	15	9	3
Certification of Alarm contractors	22	18	19
Equipment register updates	6	1	8
FireNZ Conference & Tradeshow	1	1	1
Training Seminars - over multiple locations	6	9	1
Development of Codes of Practice	2	0	2
Halon recovery for disposal	0	0	964kg

Additional Output Measures:

- New growth membership 25 new members
- Provided Sprinkler & Alarms "Get it right" industry training
- Contracted updates of X4 NZS Standards for industry, NZS4541, NZS4512, NZS4514, NZS4510
- Launched new Level 3 qualification with Competenz & NZQA



STATEMENT OF FINANCIAL PERFORMANCE

For the year ended 30 June 2020
in New Zealand Dollars

FIRE PROTECTION ASSOCIATION (NEW ZEALAND) INCORPORATED

Statement of Financial Performance

For the year ended
30 June 2020
In New Zealand Dollars

Note	2020 \$	2019 \$
Revenue	5,724	7,101
Advertising Income	30,570	48,753
Fire Alarm Equipment Register	70,880	62,613
Fire Contractor Certification	457,441	394,475
FireNZ Conference	40,765	9,550
Seminars Income	344,763	309,609
Income from Subscriptions	-	15,940
Halon Income	6,791	5,778
Other Income	<u>956,934</u>	<u>853,819</u>
Other Income	3,405	4,814
Interest Received	<u>3,405</u>	<u>4,814</u>
Total Revenue	960,339	858,633
Expenses		
Finance Expenses 4	34,834	29,698
Personnel Expenses 5	328,691	294,233
Operating Expenses 6	375,069	317,749
Administration and Other expenses 7	84,080	85,165
Halon Expenses	2,646	4,575
Total Expenses	<u>825,320</u>	<u>731,419</u>
Surplus for the Year after Tax	<u><u>135,019</u></u>	<u><u>127,214</u></u>

The above statements are to be read in conjunction with the accompanying notes and the Audit Report.



STATEMENT OF FINANCIAL POSITION

as at 30 June 2020
in New Zealand Dollars

FIRE PROTECTION ASSOCIATION (NEW ZEALAND) INCORPORATED

Statement of Financial Position

As at
30 June 2020
In New Zealand Dollars

	Note	2020 \$	2019 \$
Assets			
Current Assets			
Bank accounts and cash	8	245,789	688,458
Accounts Receivable	9	14,406	130,156
Prepayments		35,578	59,403
Investments		400,000	-
GST refundable		70	-
Total Current Assets		695,843	878,016
Non-Current Assets			
Fixed Assets	10	15,684	12,846
Total Non-Current Assets		15,684	12,846
Total Assets		711,527	890,861
Liabilities			
Current Liabilities			
Accounts Payable	11	7,917	34,256
GST Payable		-	38,952
Accrued expenses	11	84,288	70,327
Income in advance	12	19,349	282,372
Total Current Liabilities		111,554	425,907
Total Liabilities		111,554	425,907
Total Assets less Total Liabilities (Net Assets)		599,973	464,954
Accumulated Funds			
Accumulated surpluses	17	599,973	464,954

For and on behalf of the Members

Chris Mak
Date: 27/10/2020

Scott Lawson
Date: 27/10/2020

The above statements are to be read in conjunction with the accompanying notes and the Audit Report.



Fire Protection Association (New Zealand) Incorporated

STATEMENT OF CASH FLOWS

"How the entity has received and used cash"

For the year ended 30 June 2020 | in New Zealand Dollars

FIRE PROTECTION ASSOCIATION (NEW ZEALAND) INCORPORATED

Statement of Cash Flows

"How the entity has received and used cash"

For the year ended

30 June 2020

In New Zealand Dollars

	2020 \$	2019 \$
Cash Flows from Operating Activities		
Cash was received from:		
Fees, subscriptions and other receipts from members	345,415	312,750
Receipts from providing goods or services	447,208	682,682
Interest	5,345	4,814
Net GST	<u>(27,360)</u>	17,694
Cash was applied to:		
Payments to suppliers and employees	<u>(799,697)</u>	<u>(740,479)</u>
Net Cash Flows from Operating Activities	(29,089)	277,461
Cash flows from Investing and Financing Activities		
Cash was applied to:		
Purchase of Investments	(400,000)	
Payments to acquire property, plant and equipment	<u>(13,580)</u>	<u>(10,022)</u>
Net Cash Flows from Investing and Financing Activities	(413,580)	
Net Increase / (Decrease) in Cash	(442,669)	267,438
Opening Cash	<u>688,458</u>	<u>421,020</u>
Closing Cash	<u>245,789</u>	<u>688,458</u>
This is represented by:		
Bank Accounts and Cash	<u>245,789</u>	<u>688,458</u>

The above statements are to be read in conjunction with the accompanying notes and the Audit Report.



STATEMENT OF ACCOUNTING POLICIES

For the year ended 30 June 2020
in New Zealand Dollars

1. Basis of Preparation

FIRE PROTECTION ASSOCIATION (NEW ZEALAND) INCORPORATED has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Basis of Measurement

The financial statements are prepared on the historical cost basis except certain items for which specific accounting policies are identified.

Presentation Currency

The financial statements are presented in New Zealand dollars (\$).

2. Significant Accounting Policies

The accounting policies set out below have been applied consistently to all periods presented in these financial statements.

(a) Revenue

Revenue is recognised to the extent that it is probable that the economic benefit will flow to the entity and revenue can be reliably measured. Revenue is measured at the fair value of consideration received, excluding GST, rebates, and any trade discounts.

Revenue from services rendered is recognised in profit or loss in proportion to the delivery of the service at the reporting date. Under this method, revenue is recognised in the accounting periods in which the services are provided.

Interest income is recognised on an accrual basis.

(b) Goods and Services Tax (GST)

All amounts are recorded exclusive of GST, except for Accounts Receivable and Accounts Payable which are stated inclusive of GST.

(c) Income Tax

FIRE PROTECTION ASSOCIATION (NEW ZEALAND) INCORPORATED is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

(d) Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

(e) Receivables

Receivables are stated at expected realisable value. Bad debts are written off during the period in which they are identified.

(f) Liabilities

Liabilities are stated at the estimated amounts payable and include all obligations that can be reliably estimated. Current liabilities include the amount payable within twelve months of these financial statements.

3. Changes in Accounting Policies

There have been no changes in accounting policies during the financial year (2018 - nil).



NOTES

TO THE PERFORMANCE REPORT

For the year ended 30 June 2020

	2020 \$	2019 \$
4. Finance Expense		
Audit Fee	8,952	9,832
Depreciation	10,741	6,828
Bank Fees and General Expenses	6,569	4,366
Insurance	8,572	8,671
	<u>34,834</u>	<u>29,698</u>
5. Personnel Expenses		
Salaries	322,130	292,771
Casual/Contract	6,561	1,463
	<u>328,691</u>	<u>294,233</u>
6. Operating Expenses		
Newsletters	2,661	2,752
Seminars	30,456	6,762
Conference	326,882	281,614
Travel Expenses	12,513	17,049
Travel Expenses - Overseas	-	4,637
FPA Equipment Register and Certification expenses	2,557	4,935
	<u>375,069</u>	<u>317,749</u>
7. Administration and Other Expenses		
Communication Expense	7,678	4,988
Light, Heat and Power	1,835	3,034
Postage	1,342	2,277
Printing and Stationary	1,937	13,286
Professional Development	1,178	-
Public Relations and Promotion	5,302	1,379
Subs Payable	8,803	10,975
Rent	23,625	23,933
Repairs and Maintenance	5,844	8,701
FPANZ Meetings and Activities	11,401	6,493
Website Maintenance and IT Expenses	13,371	8,847
Legal fees	1,764	1,250
	<u>84,080</u>	<u>85,165</u>
8. Bank accounts and cash		
Westpac Business Account	113	117,170
Westpac Cheque Account	-	19
Westpac Business Saver Account	-	17
Westpac Term Deposit	-	12,199
BNZ Business Transaction Account	240,676	553,691
Security Deposit	5,000	5,000
Petty cash	-	400
	<u>245,789</u>	<u>688,498</u>
9. Accounts Receivable		
Accounts Receivable	14,406	130,156
	14,406	130,156

NOTES

TO THE PERFORMANCE REPORT

For the year ended 30 June 2020

10. Fixed Assets

2020	Cost	Depn	Accum Depn	Book Value
Plant and Equipment	45,215	10,741	29,531	15,684
Total Fixed Assets	45,215	10,741	29,531	15,684

2019	Cost	Depn	Accum Depn	Book Value
Plant and Equipment	31,636	6,828	18,790	12,846
Total Fixed Assets	31,636	6,828	18,790	12,846

	2020	2019
	\$	\$

11. Creditors and accrued expenses

Accounts payable	7,917	34,256
<u>Accrued expenses</u>	7,917	34,256
Credit card liability	965	8,865
Staff entitlements	22,811	19,118
PAYE and other IRD liabilities	7,073	7,029
Other accruals	53,439	35,315
	<u>84,288</u>	<u>70,327</u>

12. Current Liabilities - Income in advance

Annual Subscriptions	19,349	35,273
FireNZ Conference	-	247,099
Member Events	-	-
	<u>19,349</u>	<u>282,372</u>

13. Capital or Lease Commitments

There were no capital commitments as at 30 June 2020. (2019: NIL). As at 30 June 2020 there is a lease commitment in place for the premises in 34 Triton Drive Albany, Auckland. The agreement started on 26 January 2018 and is for a 3 year term at \$17,500 per year. There are rights of renewal in place with a final expiration date in 2027.



NOTES

TO THE PERFORMANCE REPORT

For the year ended 30 June 2020

14. Contingencies

There were no contingent liabilities as at 30 June 2020 (2019: Nil)

15. Subsequent events

There were no significant events subsequent to balance date which would have a material effect on the performance report.

16. Related Party Transactions

David Prosser is a member on the board. He was also engaged by FPANZ to provide technical and copy editing services. The total amount paid to him in this regard was \$7,110 in the 2020 financial year (2019 - \$3,455). As at year end, a balance of \$475 (2019: \$180) was owed to David Prosser.

Fire Protection Charitable Trust

The Fire Protection Charitable Trust was established during 2019 to hold and administer funds held in trust for the purposes of standards development and industry qualifications and training within the fire protection sector. David Prosser and Chris Mak are both members of the board for the Charitable Trust and FPANZ. During the year FPANZ did not pay for any expenses on behalf of the Trust in the amount of (2019: \$33,694). As at year end, a balance of Nil (2019: \$33,694) was owed to FPANZ.

17. Accumulated Funds

	2020	2019
Opening Balance	464,954	337,740
Accumulated surpluses	<u>135,019</u>	<u>127,214</u>
Total Accumulated Funds	<u><u>599,973</u></u>	<u><u>464,954</u></u>

18. Covid 19

The Board are aware of the World Health Organisation's declaration of a global health emergency relating to the spread of COVID-19 on 31 January 2020. This matter is being addressed with business continuity planning and it is expected that COVID-19 will have an impact on the New Zealand economy together with the operations of Fire protection association (New Zealand) Incorporated.

The Board consider that there is a reasonable expectation that the Society has adequate resources to continue to operate for the foreseeable future, in particular a period of not less than one year from the approval date of these performance report. This is based on the Board's view that future operational profitability and cashflows will be adequate to meet the investing and financial cashflow requirements of Fire Protection Association (New Zealand) Incorporated. For this reason, the Board continue to adopt the going concern assumption in preparing the performance report for the year ended 30 June 2020.



INDEPENDENT AUDITOR'S REPORT

To the Members of the Fire Protection Association (New Zealand) Incorporated

Opinion

We have audited the performance report of the Fire Protection Association (New Zealand) Incorporated on pages 1 to 10, which comprises the entity information, the statement of service performance, the statement of financial performance and statement of cash flows for the year ended 30 June 2020, the statement of financial position as at 30 June 2020, and the statement of accounting policies and other explanatory information.

In our opinion:

- a) the reported outcomes and outputs, and quantification of the outputs to the extent practicable, in the statement of service performance are suitable; and
- b) the performance report on pages 1 to 10 presents fairly, in all material respects:
 - the entity information for the year then ended;
 - the service performance for the year then ended; and
 - the financial position of Fire Protection Association (New Zealand) Incorporated as at 30 June 2020, and its financial performance, and cash flows for the year then ended

in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit).

Basis for Opinion

We conducted our audit of the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)), and of the entity information and statement of service performance in accordance with the International Standard on Assurance Engagements (New Zealand) ISAE (NZ) 3000. Our responsibilities under these standards are further described in the Auditor's Responsibilities for the Audit of the Performance Report section of our report.

We are independent of the Fire Protection Association (New Zealand) Incorporated in accordance with Professional and Ethical Standard 1 (Revised) Code of Ethics for Assurance Practitioners issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Our firm provides accounting services to the Fire Protection Association (New Zealand) Incorporated. The firm has no other relationship with, or interests in, the Fire Protection Association (New Zealand) Incorporated.

Emphasis of Matter – COVID-19

We draw attention to Note 18 of the performance report, which describes the effects of the World Health Organisation's declaration of a global health emergency on 31 January 2020 relating to the spread of COVID-19. Our opinion is not modified in respect of this matter.

Responsibilities of the Board of Directors for the Performance Report

The Board of Directors are responsible on behalf of the Fire Protection Association (New Zealand) Incorporated for:

- (a) Identifying outcomes and outputs, and quantifying the outputs to the extent practicable, that are relevant, reliable, comparable and understandable, to report in the statement of service performance;

The title 'Partner' conveys that the person is a senior member within their respective division, and is among the group of persons who hold an equity interest (shareholder) in its parent entity, Findex Group Limited. The only professional service offering which is conducted by a partnership is the Crowe Australasia external audit division. All other professional services offered by Findex Group Limited are conducted by a privately owned organisation and/or its subsidiaries.

Findex (Aust) Pty Ltd, trading as Crowe Australasia is a member of Crowe Global, a Swiss Verein. Each member firm of Crowe Global is a separate and independent legal entity. Findex (Aust) Pty Ltd and its affiliates are not responsible or liable for any acts or omissions of Crowe Global or any other member of Crowe Global. Crowe Global does not render any professional services and does not have an ownership or partnership interest in Findex (Aust) Pty Ltd.

*Services are provided by Crowe New Zealand Audit Partnership an affiliate of Findex (Aust) Pty Ltd.
© 2019 Findex (Aust) Pty Ltd*

- (b) The preparation and fair presentation of the performance report, which comprises:
- the entity information;
 - the statement of service performance; and
 - the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report

in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) issued in New Zealand by the New Zealand Accounting Standards Board; and

- (c) For such internal control as the Board of Directors determine is necessary to enable the preparation of the performance report that is free from material misstatement, whether due to fraud or error.

In preparing the performance report, the Board of Directors are responsible for assessing the Fire Protection Association (New Zealand) Incorporated's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Board of Directors either intend to liquidate the Fire Protection Association (New Zealand) Incorporated or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Performance Report

Our objectives are to obtain reasonable assurance about whether the performance report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) and ISAE (NZ) 3000 will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of users taken on the basis of this performance report.

As part of an audit in accordance with ISAs (NZ) and ISAE (NZ) 3000, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the performance report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion, including performing procedures to obtain evidence about and evaluating whether the reported outcomes and outputs and quantification of the outputs to the extent practicable, are relevant, reliable, comparable and understandable. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Fire Protection Association (New Zealand) Incorporated's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of the use of the going concern basis of accounting by the Board of Directors and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Fire Protection Association (New Zealand) Incorporated's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the performance report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Fire Protection Association (New Zealand) Incorporated to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the performance report, including the disclosures, and whether the performance report represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Board of Directors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



Crowe New Zealand Audit Partnership
CHARTERED ACCOUNTANTS

Dated at Auckland this 28th day of October 2020

DRAFT CALENDAR 2021

JANUARY				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

FEBRUARY				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26

MARCH				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

APRIL				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

MAY				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

JUNE				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

JULY				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

AUGUST				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

SEPTEMBER				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

OCTOBER				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

NOVEMBER				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

DECEMBER				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

KEY	
SIG MEETINGS*	Inspectorate Contractors
BOARD/COUNCIL MEETINGS	Venue TBA
FireNZ Conference	Rotorua Energy & Events Centre 27-29 October 2021
FireAustralia Conference	ICC Sydney 11-13 May
MEMBERSHIP	FPA Membership Year 2020/2021 Finishes 30 June
MEMBERSHIP	FPA Membership Year 2021/2022 Starts 1 July
AGM	AGM, Venue TBA, 26 November

*SIG MEETING VENUE
TBA

Membership 2020-2021



Rules & Conditions of FPANZ Membership

The Rules governing Membership of FPANZ are set out in Clause 7.0 of the Constitution. The FPANZ Board decides whether to admit an applicant as a Member and the applicable class of membership. The Board's decision is final and it is not obliged to give a reason for its decision.

Classes of Membership

There is a multi-tier membership structure, these tiers cater for business, institutional and individual members.

Personal Membership	Corporate Membership	Organisation Membership
› Individual	› Bronze	› Bronze
	› Silver	› Silver
	› Gold	› Gold
	› Platinum	› Platinum

The Board may also from time to time admit members under special Classes of Membership, e.g. Life Membership.

Criteria for Membership

To be a Corporate or Organisation member the applicant must:

- › Be a formally constituted business entity
- › Be solvent
- › Be reputable
- › Have been active (or at least one of its senior management must have been actively involved) in providing goods and/or services related to fire protection or fire safety, for a minimum of 24 months prior to the date of application
- › Hold current valid Public Liability insurance to a minimum value of \$2,000,000

Code of Ethical Conduct

By applying to become a member of FPANZ you agree to be bound to the FPANZ Code of Ethical Conduct and the FPANZ Complaints and Disciplinary Procedure.

This Code protects the integrity of the FPANZ brand by setting standards of behaviour expected of all Members in relation to their work and their dealings with customers, stakeholders, regulators, other members and the public, and provides for a transparent policy and process to consider any complaints against any Member, consistent with current expectations of a professional body.

FPANZ Logos

The FPANZ trademarked logo  must not be used by any entity without the written permission of the Chief Executive Officer.

All financial FPANZ Individual, Corporate or Organisation members are entitled to use and display their membership tier status logo freely on business stationery, website, vehicles and other marketing material.

Full details of logo compliance and usage guidelines are available to view online

www.fpanz.org/about-us



FPANZ Members 2020-2021



2020–2021 Membership list as of 30th June 2020



HONORARY LIFETIME MEMBERS

Bob Taylor	Gavin Parish	Keith Blind
David Nathan	Ian Makgill	Kevin Kennedy
David Percy	John Powell	Mitchell Brown
David Prosser	John Fraser	Ross Aitken

MEMORIAL LIFETIME MEMBERS

Joe Rose
Ray Grant



PLATINUM MEMBERS

AON New Zealand Ltd	Fire & Emergency NZ
Argus Fire Systems Service Ltd	Winstone Wallboards Ltd
Chubb New Zealand	



GOLD MEMBERS

Alliance Fire and Security	Firewatch New Zealand Ltd	Potters Interior Systems
Ampac NZ Limited	First Fire Systems Ltd	PSL - Phillips & Smith Ltd
Armitage Fire Limited	Guardian Alarms Ltd	RYANFIRE Products Ltd
Ask Metro Fire Limited	Holmes Fire LP	Sika
Aspec Construction Ltd	Ice Fire Protection Ltd	Southern Insulation Ltd
Cake Commercial Services Ltd	Johnson Controls Fire Detection Products	South Pacific Fire Protection Group Ltd
Clevertronics	Life Safety Services	Steel & Tube Holdings Ltd
Compliance Fire Protection Ltd	Nationwide Fire Protection Ltd	The Fire Guys Ltd
Contego Systems	Optimal Fire	Triangle Fire Protection Ltd
FFP Canterbury Ltd	PBS Fire Data	Ultra Fire Protection
Fire Security Services 2016 Ltd	Pertronic Industries Ltd	WSP New Zealand Limited
Fire Solutions Limited		



SILVER MEMBERS

ADT Fire Monitoring NZ	FFP Nelson Marlborough Fire Ltd	Premier Fire New Zealand Pty Ltd
Alan Wilson Insurance Brokers	Fire Control Services Ltd	Property Brokers Compliance Ltd
Almak Ltd	Fire Engineering Services Ltd	Protech Design Ltd
Aotea Electric Southern Ltd	Fire Protection Compliance Ltd	Pumpset Technology Limited
Aquaheat New Zealand Ltd	Fire Safety Net Ltd	RedCrow Limited
Ardent Passive Fire	Fire System Maintenance Ltd	Reliable Fire Sprinkler (Australia) Pty Ltd
Argest Fire	FireMint Limited	Safe Spray Ltd
AssetCare Ltd	Firepro Centabuild Ltd	Safety First NZ Ltd
Auckland Passive Fire Limited	GHD Ltd	Select Alarms Ltd
B & M Sprinkler Ltd	Gulf Contracting Limited	Siemens (NZ) Ltd
Bartons Sound Systems Ltd	HSM Group Holdings Ltd	Snap Fire Systems Pty Ltd
BECA Ltd	Hydroflow Distributors Ltd	Tansley Electrical Ltd
Bensan Distribution Ltd	IANZ	Tech Group of Companies – Electrotech Controls Ltd
BOSS Passive Fire	IPASSIVE NZ LTD	THE DESIGNFIRE
BRANZ Ltd	Kingspan Insulated Panels Limited	The Passive Fire Company Ltd
Competenz	Kiwi Pipes and Fittings Ltd	UniFire Ltd
Compliance Fire Alarms Ltd	Lorient Pty Ltd	Viking Sales & Services Ltd
Direct Fire Ltd	Metalbilt Doors	Xfire Ltd t/a Crossfire
ECL Group Compliance Services Ltd	Miro Passive Fire	Zero Fire Ltd
Ecoglo International Ltd	Origin Fire Consultants Ltd	
Elite Fire Protection	Passafe Fire Protection Ltd	
Engie Services	Passive Fire Installations Ltd	
Enlightened Solutions Ltd	Passive Fire NZ Ltd	

FPANZ Members 2020-2021



2020–2021 Membership list as of 30th June 2020



BRONZE MEMBERS

22 Degrees Ltd	Fire Protection Services Ltd	Passive Solutions
3M New Zealand	Fire Protection Technologies Ltd	PF Installations Ltd
Actron Fire Services Ltd	Fire Risk Sprinklers Ltd	PFITS Consultancy Ltd
Advanced Applicators Ltd	Fire Safety Equipment Ltd	PFP Systems
Alarm New Zealand Ltd	Fire Sprinkler Installations NZ Ltd	PPG Industries New Zealand Limited
Alarm and Power Services Ltd	Fire System Inspections Ltd	PWFP Fire Safety
Allied Alarms Ltd	Fireco Limited	QA FIRE
Allproof Industries NZ Ltd	FireShield	Red Alert New Zealand 2012 Ltd
Altex Coatings Ltd	Firestop Centre	Redfire Systems Ltd
Andersen Fire	Flame Stoppers Limited	Reliance Fire Protection Limited
Automatic Fire Alarm Monitoring Ltd	FM Global	Rhino Fire & Security Ltd
Babbage Consultants Ltd	Forman Building Systems	RFS Fire & Building Compliance Ltd
Bakker PFI Limited	Galbraith Engineering Ltd	RJ Nelligan & Associates Ltd
Ballard Consulting	Global Fire Limited	Safeworld
Beele Australasia Ltd	Greenfire NZ	Security Specialists Ltd
Bondor NZ Ltd	HFI Ltd	Shield Construction Ltd
Brooks New Zealand Limited	Hilti NZ Limited	Simply Fire Ltd
Building & Fire Safety Ltd	HomeSafe Limited	Skycity Auckland Ltd
Building & Fire Services (2008) Ltd	IAG New Zealand Ltd	Smoke Control NZ Ltd
Capital Fire Extinguishers Ltd	iFire Protection Ltd	Southgate Fire & Safety (2018) Ltd
Central Fire Design Ltd	International Paint	SpecFire
Clarinspect	James Hardie NZ	Spot On Fire Protection (2020) Ltd
CLC Consulting Group Ltd	JMA Decorators Ltd	Sprinkler & Alarms Inspections Limited
Complete Fire Protection Services Ltd	JW Fire Equipment Services Ltd	Steelguard
Cosgroves Ltd	Laser Electrical Blenheim	Stephenson & Turner NZ Ltd
CoveKinloch New Zealand Ltd	Linings Limited	Stewart Construction Ltd
CSD Sealing Systems (NZ) Ltd	Loktronic Limited - ViTech Division	Tag Safe Ltd - trading as - Firesafe
DSPA Oceania	Macdonald Barnett Ltd	Tank Vision Ltd
Eastland Fire Compliance Ltd	Mainland Extinguishers	Tasman Tanks New Zealand Ltd
ElectriNET Ltd	Marsh Ltd	Tech Coatings NZ Ltd
Elite Passive Fire Ltd	Masterguard Fire & Security Ltd	Tech Passive Fire Ltd
Emergency Management Solutions Ltd	Mirotone (NZ) Ltd	The Connect Group
Engineering Design Consultants	National Consultants Ltd	Three Sixty Passive Fire Ltd
Evacuation Now Ltd	National Fire Protection	Today's Building Solutions
Fire & Building Compliance Ltd	Norman Disney & Young	Total Industrial Solutions Ltd
Fire and Safety Training Ltd	Northland Fire Protection Ltd	UDSL Fire Protection Solutions
Fire Compliance Services Ltd	Notifier Fire Systems	UCS Passive Fire Protection
Fire Corp Industries Ltd	Nova Evacuation Services	Vero Insurance NZ Ltd
Fire Equipment Hawkes Bay Ltd	NZ Corrosion Services Ltd	Veron Building Consultants Ltd
Fire Extinguishers Ltd	NZ Fire & Compliance Ltd	Victaulic NZ
Fire Group Consulting Ltd	NZ Passive Fire Building Consultants	Wayne Bowden Painters Ltd
Fire International (NZ) Ltd	Passive Fire Applicators Limited	Westland Fire Equipment Ltd
Fire Protection Engineers Ltd	Passive Fire Protection Applicators Ltd	Zone Architectural Products

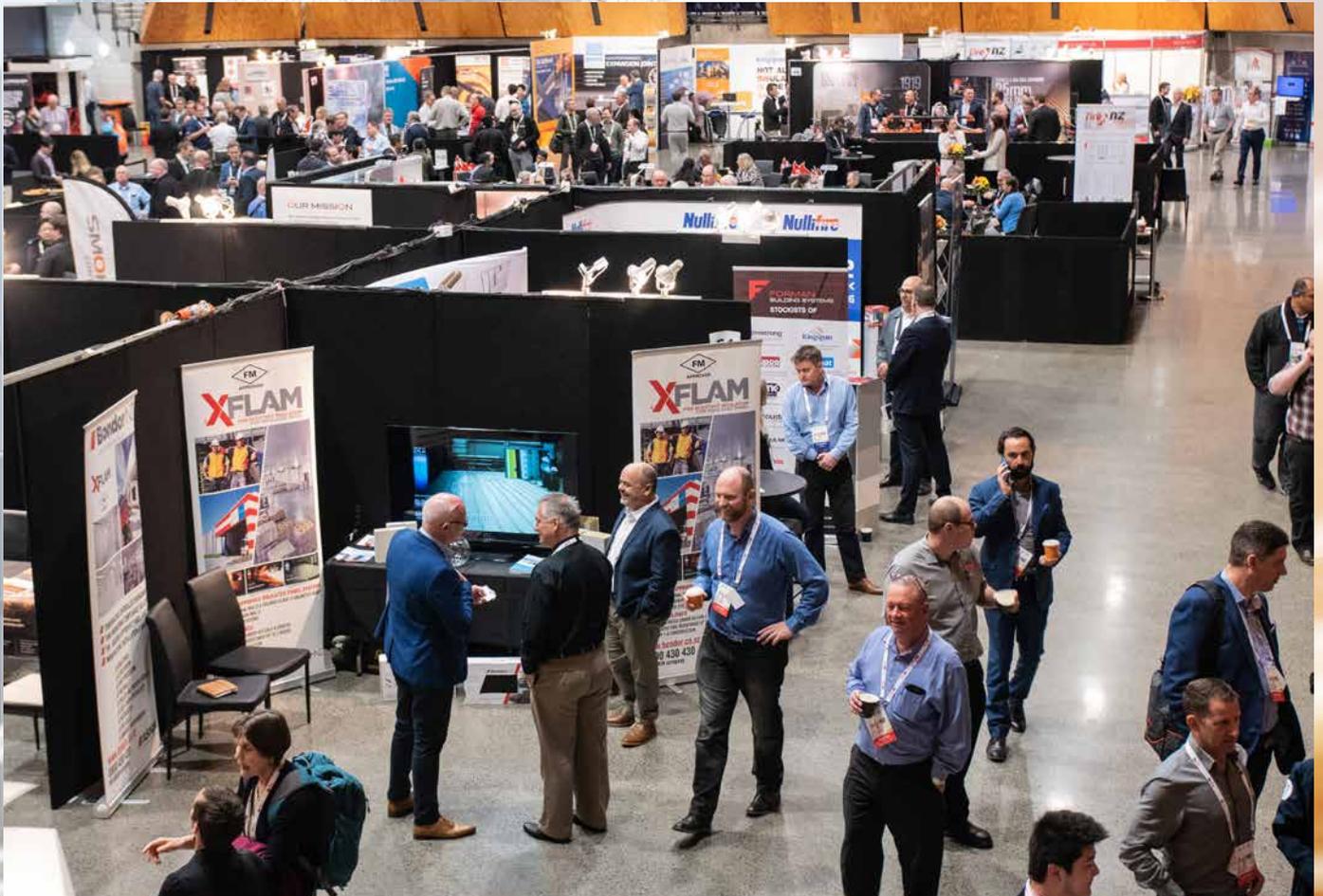


INDIVIDUAL MEMBERS

Alan Hedlund	Murray Crawford	Phillip Watkin
Brett Feehan	Paula Nicolson	Reid Watson
Ela Langford	Paul Clements	Simon Hemmings
Gilbert Gordon	Paul Walters	Steve Larkin
James Clark	Phil Bolton	Thomas Miller
Melany Aiono		

fire NZ 2019

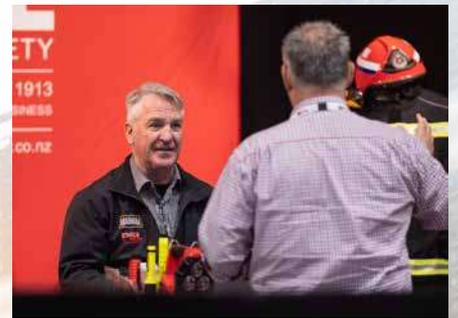
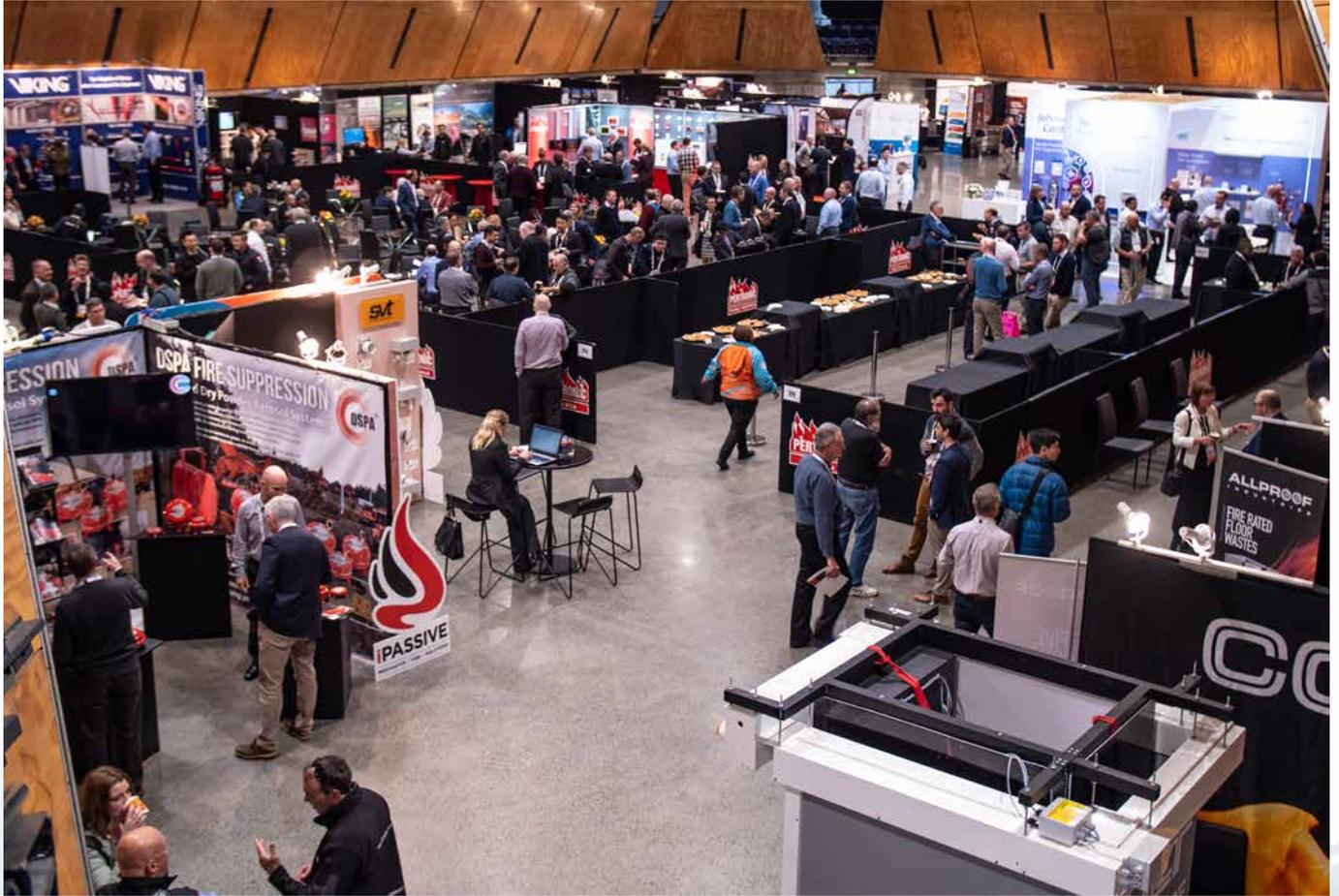
CONFERENCE & EXHIBITION
WWW.FIRENZ.ORG

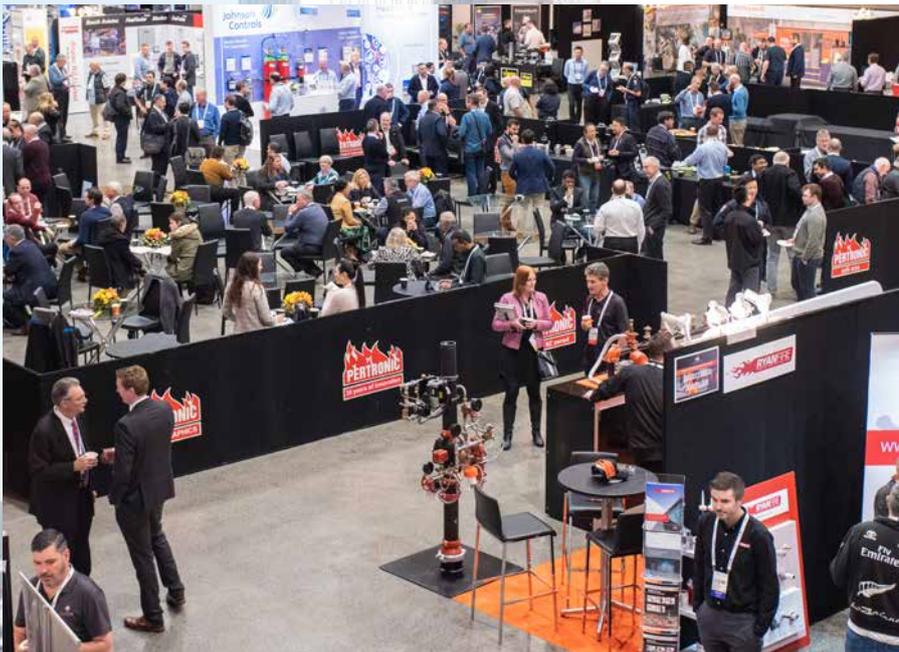


THE FUTURE OF FIRE PROTECTION

4TH - 6TH SEPTEMBER 2019 • VODAFONE EVENTS CENTRE, AUCKLAND









THE FUTURE OF FIRE PROTECTION





Fire Protection Association New Zealand
Private Box 302-372, North Harbour, Auckland
Ph: (09) 414 4450
Email: info@fpanz.org
www.fpanz.org