



Membership Information & Application Pack



FPANZ Membership Information



Membership of the Fire Protection Association New Zealand (FPANZ) is open to all companies, organisations, and individuals who have an active involvement or interest in fire protection in New Zealand.

FPANZ members pay an annual subscription, which entitles them to be part of this industry Association, to participate in selected member forums, to access the Association’s membership services, and for the Association to advocate collectively on their behalf.

Financial membership of FPANZ indicates only that a member company or individual has agreed to abide by the FPANZ code of ethical conduct, as detailed below, and that they hold a minimum level of indemnity insurance.

Being a member of FPANZ does not of itself provide any indication of a member company’s capabilities, competencies, or staff qualifications. To demonstrate such competencies, a range of optional certifications for service providers are available, as detailed below. These certifications provide transparency and objective qualification of a company’s competencies in specific areas.

FPANZ has several financial membership tier categories based on the size of a company or organisation’s workforce. The tier categories do not indicate anything other than the number of fire protection staff employed by a member company.

Following is information on the categories of membership with the Fire Protection Association of New Zealand.



PROVISIONAL MEMBERSHIP

All companies, organisations and individuals wishing to become a financial member of FPANZ are required to join as a provisional member for a minimum of 12 months. This provisional period is required to be completed before being considered for the appropriate membership category based on staff numbers and services that are provided.

Requirements for provisional application:

- 】 A provisional membership fee will be payable on acceptance of provisional membership application. This fee will be calculated based on membership category and staff/FTE numbers.
- 】 A Code of Ethical Conduct Declaration
- 】 A letter/certificate of confirmation from your insurers to state that the company has an appropriate level of Professional Indemnity insurance for their needs and a minimum Public Liability of \$2 million
- 】 An introductory interview meeting via phone or Zoom with CEO and at least one Board member.
- 】 A completed declaration of endorsement by three current FPANZ financial members who have been full members of FPANZ for a minimum of 2 consecutive full financial years.
- 】 A completed form from three referees who are clients of the applicant

Provisional conditions – All applications to go through a 12-month provisional period

- 】 Provisional period to last for 12 months from date of application and may be extended at the discretion of the Board
- 】 Provisional Members are not eligible to vote or hold office
- 】 A follow up interview meeting via phone or Zoom with CEO and at least one board member at the end of the provisional period
- 】 Full membership can be refused at the discretion of the Board at the conclusion of the provisional period



FULL MEMBERSHIP

For businesses providing fire protection services and/or products to the New Zealand market, and who wish to take a more active role within FPANZ. The full membership fee is based on employee/FTE numbers. These pricing levels are up to 4 staff/FTEs, 5-14 staff/FTEs, 15 or more staff/FTEs.

All full members and their staff/FTEs agree to be bound by the FPANZ Code of Ethical Conduct and by the FPANZ Complaints and Disciplinary Procedure.



PERSONAL MEMBERSHIP

Personal Membership is generally suitable for sole traders and lifetime members. Personal membership is for anyone who is actively participating in the fire protection or fire safety industry and wishes to receive enhanced benefits and access to Special Interest Groups.

All Personal members agree to be bound by the FPANZ Code of Ethical Conduct and by the FPANZ Complaints and Disciplinary Procedure.



PROVISIONAL MEMBERSHIP

For businesses or sole-traders providing fire protection services and/ or products to the New Zealand market, and who wish to take a more active role within FPANZ.

All companies, organisations and individuals wishing to join FPANZ are required to join as a Provisional member for a minimum of 12 months. This provisional period is required to be completed before being reviewed for full membership.

FPA New Zealand offers a diverse range of benefits that add real value for our members. The Association is committed to advocating the importance of fire protection to policy makers while professionally representing the industry to the wider community.

Full membership available once the Provisional membership period has been completed membership subscription fees are based on your employee numbers or FTE's (full time equivalents)

All Provisional members and their staff agree to be bound by the FPANZ Code of Ethical Conduct and by the FPANZ Complaints and Disciplinary procedure.

ALL PROVISIONAL MEMBERS RECEIVE:

› Newsletters and Electronic Updates.

The full suite of targeted communications from FPA New Zealand including regular newsletters, all important industry announcements, press releases and events updates.

› Conferences, Seminars and Workshops.

Member discounts on event entry and exhibition fees.

› Certificate.

An electronic certificate of Provisional membership will be provided






› Working group eligibility.

Eligibility for nomination to FPANZ working groups, or nomination as a FPANZ representative on standards NZ committee representing FPANZ members.

› Eligibility for Special Interest Groups.

Eligible to attend Special Interest Group in accordance with the rules for the operation of Special Interest Groups.

Provisional Membership Application

	 PROVISIONAL MEMBER	 PERSONAL MEMBER	 FULL MEMBER	 FULL MEMBER	 FULL MEMBER
MEMBERSHIP BENEFITS	Provisional	Personal 1 person only	UP TO 4 Staff/FTEs Price based on employee numbers	5-14 Staff/FTEs Price based on employee numbers	15+ Staff/FTEs Price based on employee numbers
Newsletters & Electronic Updates	✓	✓	✓	✓	✓
Discounts on FPA Conferences, Seminars & Workshops	✓	✓	✓	✓	✓
Certificate	✓	✓	✓	✓	✓
Maximum No. of Special Interest Groups	As per appropriate membership tier	1 SIG	1 SIG	2 SIGs	3 SIGs
Max No. on each Special Interest Group	As per appropriate membership tier	1 position	1 position	1 position	2 positions
FireNZ or FPA Magazines	✓	✓	✓	✓	✓
Eligibility for Certified Contractor Status	✓	✓	✓	✓	✓
Use of FPANZ tier membership logo on Stationery, Website & Business Cards	✓	✓	✓	✓	✓
Receive discount on newsletter advertising	As per appropriate membership tier	5%	10%	15%	20%
Receive discount on FireNZ exhibition stand	5%	5%	5%	5%	5%
Eligible to vote		✓	✓	✓	✓
Eligible for nomination to FPANZ Council		✓	✓	✓	✓

» **FPANZ Supporting Partner.** For those members or stakeholders that wish to engage with the Association through sponsorship or other contributions please contact info@fpanz.org or call 0800 037 269

¹ Listing of some products or services offered are subject to approval or listing criteria

Provisional Membership Application Form



- ▶ All companies, organisations and individuals wishing to join FPA NZ are required to join as a provisional member for a minimum of 12 months. This provisional period is required to be completed before being reviewed for full membership
- ▶ Please note all subscriptions exclude GST and a tax invoice will be forwarded when your application is processed.

FORM TO BE COMPLETED ELECTRONICALLY

1. TYPE OF PROVISIONAL MEMBERSHIP

For businesses providing fire protection services and/or systems and equipment. For businesses involved in more than one industry, please indicate below the number of employees in your company/organisation actually involved with fire protection.

Note: If you wish to receive benefits outlined in a higher category you may upgrade after the provisional period

<input type="checkbox"/> One Person PERSONAL (\$450 per annum) I declare that the applying company is no more than one person and provides fire protection services or supplies fire protection systems and equipment. Signed _____ Date: / /	<input type="checkbox"/> Max. of 4 Employees/FTEs (\$750 per annum) I declare that the applying company employs no more than four people and provides fire protection services or supplies fire protection systems and equipment. Signed _____ Date: / /	<input type="checkbox"/> Max. of 14 Employees/FTEs (\$1,600 per annum) I declare that the applying company employs no more than 14 people and provides fire protection services or supplies fire protection systems and equipment. Signed _____ Date: / /	<input type="checkbox"/> 15+ Employees/ FTEs (\$3,500 per annum) I declare that the applying company employs 15 or more people and provides fire protection services or supplies fire protection systems and equipment. Signed _____ Date: / /
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2. CONTACT DETAILS

Registered Company/ Business Name		<i>This name will be printed on the Membership Certificate.</i>	
Trading Name (N/A for Personal)		<input type="checkbox"/> Tick if this name preferred to be printed on certificate	
Title	First Name	Last Name	
Position			
Physical Address:			
		Postcode:	
Postal Address:			
		Postcode:	
Phone: ()		Mobile:	
Company Email:			
Individual Contact Email:			

3. ADDITIONAL RECIPIENTS

If you would like additional staff members to receive newsletters and other communications from FPA, please attach a list of names and email addresses with this application.

4. SPECIAL INTEREST GROUPS

Representation on FPA NZ's Special Interest Groups (SIGs) is available to all company levels of membership.

If you would like more information about the following SIGs, please tick the appropriate boxes:

- | | |
|--|--|
| <input type="checkbox"/> Sprinkler & Alarm Contractors Group | <input type="checkbox"/> Evacuation Consultants Group |
| <input type="checkbox"/> Passive Fire Protection Group | <input type="checkbox"/> Hand Operated Fire Fighting Equipment Group |



FIRE PROTECTION ASSOCIATION (NZ) INCORPORATED

ACCEPTANCE OF THE FPANZ CODE OF ETHICAL CONDUCT

I/we, the undersigned representative, certify that I/we have read the Fire Protection Association (New Zealand) Incorporated (“FPANZ”) Code of Ethical Conduct (“Code”) governing all members of FPANZ, and agree to conduct my/our business affairs and relationships in compliance with that Code.

In making this declaration, I/we understand and acknowledge that failure to abide by the Code, as interpreted by the FPANZ Board, may subject me/us to the Complaints and Disciplinary Procedures of FPANZ, and may be considered grounds for termination of my/our membership of FPANZ.

Until confirmation of acceptance as a member of FPANZ I/we agree not to use any FPANZ logos, and not to state, infer or imply that I/we are members of, or affiliated to, FPANZ in any manner.

Should I/we cease to be a member of FPANZ I/we further agree to return, upon demand, all FPANZ membership certificates and other FPANZ membership identification items, and that I/we will thereafter cease any use of the FPANZ logo, and not state, infer or imply that I/we are members of, or affiliated to, FPANZ in any manner.

I/We declare that I/we have selected an appropriate membership tier accurately reflecting the number of employees in our organization who are engaged in the provision of fire protection services or the supply of fire protection systems and equipment.

I/we also hereby consent to FPANZ publishing the fact of my/our having made this declaration.

Full Name:.....

Company Name:.....

Position Title:.....

Signature:.....

Date:

NOTE:

For a New Zealand registered company, this declaration must be signed by a Director.

For an overseas company, this declaration must be signed by the most senior NZ-based manager.

Fire Protection Association New Zealand Provisional Membership ENDORSEMENT FORM

(THREE REQUIRED FOR APPLICATION)

These can not also act as the client referees

- › All companies, organisations and individuals wishing to join FPANZ are required to join as a Provisional member for a minimum of 12 months. This provisional period is required to be completed before being accepted as a full member.
- › As a condition of Provisional membership application, a completed declaration of endorsement by three current FPANZ members who have been members of FPANZ for a minimum of 2 consecutive full financial years will be required.
- › Endorsing members must have been a Full Member for two years to be able to complete endorsement form.

FORM TO BE COMPLETED ELECTRONICALLY

ENDORSEMENT FOR PROVISIONAL MEMBERSHIP OF FPANZ

I/we, the undersigned, hereby endorse:

Provisional Membership

Applicant:

(Company/Personal Name)

Endorser:

(Name)

(Company Name)

(Signature)

Date:

____ / ____ / ____

(DD/MM/YYYY)

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(Signature)

Date:

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Fire Protection Association New Zealand Provisional Membership CLIENT REFEREE FORM

(THREE REQUIRED FOR APPLICATION)

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FORM TO BE COMPLETED ELECTRONICALLY

DETAILS OF RELATIONSHIP WITH APPLICANT:

Provisional Membership

Applicant:

(Company/Personal Name)

Details of Referee

Relationship with

Applicant:

Referee

(Name)

(Company Name)

(Signature)

Date:

____ / ____ / ____

(DD/MM/YYYY)

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(Company Name)

(Signature)

Date:

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